

**MINUTES OF THE KAIKŌURA DISTRICT COUNCIL EXTRAORDINARY MEETING
HELD ON TUESDAY 31 OCTOBER, AT 9.05AM, TOTARA, COUNCIL CHAMBERS,
96 WEST END, KAIKOURA**

PRESENT: Mayor C Mackle (Chair), Deputy Mayor J Howden, Councillor L Bond,
Councillor V Gulleford, Councillor T Blunt, Councillor J Diver

IN ATTENDANCE: W Doughty (Chief Executive), P Kearney (Senior Manager Corporate Services),
C Kaa (Management Accountant), Becky Makin (Executive Officer)

1. KARAKIA

2. APOLOGIES

Apologies were received from Councillor R Roche and Councillor K Heays.

Moved: Deputy Mayor J Howden

Seconded: Councillor L Bond

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST Nil

4. MATTERS OF IMPORTANCE TO BE RAISED AS URGENT BUSINESS Nil

5. MATTERS FOR DECISION

5.1 Kaikōura Enhancement Trust (KET) – Next Steps

The Statement of Proposal (attachment 1) was tabled at the meeting. It was noted that the consultation period would run from 1st November to 30th November and a decision paper would be tabled at the Extraordinary Council Meeting on 13th December.

Council Officers highlighted that Audit NZ were proposing fees of \$15k for KET for 2022/2023 financial year, and the structure as it currently stands has no financial benefit to KDC. The current structure tax issues are documented on pages 2 and 3 of the Agenda.

RESOLUTION

that the Council:

- a) *Receives the report.*
- b) *Approves conducting a public consultation on the option of winding up of KET given this is noted as a Strategic Asset in the Long Term Plan and therefore requires community consultation under the Special Consultative Procedure.*

Moved: Councillor T Blunt

Seconded: Councillor V Gulleford

CARRIED UNANIMOUSLY

5.2 Adoption of the Annual Report for the year ended 30 June 2023

Since the Agenda was published, Audit NZ have provided clarification on material changes to the Annual Report. The meeting was adjourned whilst Council Officers finalised the Annual Report P&L and minor adjustments. A letter of representation was handed to the Mayor for signing that needed to be returned to Audit NZ for the Audit Opinion to be provided.

The meeting was adjourned at 9.15 am and reconvened at 9.24 am.

A report detailing the changes to the Annual Report was tabled at the meeting. Council Officers clarified that Destination Kaikōura are not treated as a related party as the control does not directly influence decisions of the Council.

RESOLUTION

THAT the Council:

- a) Receives this report.*
- b) Adopts the Annual Report for the financial year ended 30 June 2023.*

Moved: Councillor T Blunt

Seconded: Councillor L Bond

MOTION LOST

The meeting adjourned at 9.36 am and reconvened at 9.50 am.

The Audit Opinion was circulated to elected members. It was noted that there is an ongoing qualification on service performance reporting and the Council team are focusing on improving the reporting for the 2023/2024 financial year, although it may still result in a qualification this coming year due to being unable to make a prior year comparison.

The hard work undertaken by all the Council team was acknowledged. Audit costs need to be on the list of items for discussion with MP Stuart Smith.

RESOLUTION

THAT the Council:

- a) Receives this report.*
- b) Adopts the Annual Report for the financial year ended 30 June 2023.*
- c) Notes that the Audit Opinion has been received.*

Moved: Mayor C Mackle

Seconded: Councillor V Gulleford

CARRIED UNANIMOUSLY

6. CLOSED OF MEETING

The meeting was declared closed at 9.54 am.

CONFIRMED



29 November 2023

Chairperson

Date

This record will be held in electronic format only