

KAIKŌURA DISTRICT COUNCIL WORKSHOP RECORD

Date:	Wednesday 24th January 2024
Time:	9.00am – 12.00pm
Location:	Totara, Council Chambers, Civic Building
Open or Closed:	Closed Workshop
Apologies/ not present:	Councillor Robby Roche

Subject:	Long Term Plan 2024-2034 – second draft of financials
Presenters:	Peter Kearney (Senior Manager Corporate Services) Sheryl Poulsen (Finance Manager) Dave Clibbery (Senior Manager Operations) Cherie Kaa (Management Accountant)
Workshop Notes:	<u>Purpose of the workshop/short description:</u> Present the second draft of financials.
	<u>What was discussed:</u> Mitigation options to reduce rates that Council were keen for Officers to explore and report back.
	<u>End Result / Direction from Council/ Actions:</u> <ul style="list-style-type: none"> • User Fees and Charges – Gap to policy ~\$400,000 (approx. 4.65%) – Dave/Jo/Mike & Matt across Building, Stat planning, Other Regulatory and Airport <ul style="list-style-type: none"> • Building, Other Reg & Planning – to identify what would be a reasonable increase YoY to achieve policy target along with implications for pricing – Dave/Jo/Matt • Planning to also consider what portion of fees should be time recovered vs unit price changes – Matt/Pete • Airport to consider new lease revenue and YoY increases – Mike/Pete • Revisit FTE retention/attraction % - Will • Year 1 ERP implementation profile – Pete/Sheryl • Use of Reserves - Sheryl • Staff Capitalisation – Pete (subject to Dave comfort) • Consider roading programme – Dave, to review if there any flex here • Water Meter Charges – Currently \$1; propose increase to \$2 – Dave/Sheryl • Spread Sewer Renewal Programme over 2 years – Dave/Cherie/Sheryl