

<b>Report to:</b>	<b>COUNCIL – PUBLIC EXCLUDED</b>
<b>Date:</b>	27 March 2024
<b>Subject:</b>	Appointment of a New Commissioner to the District Licensing Committee
<b>Prepared by:</b>	W Doughty – Chief Executive Officer
<b>Input sought from:</b>	Vicki Gulleford DLC Chair
<b>Authorised by:</b>	W Doughty – Chief Executive Officer

## 1. SUMMARY

The role of the District Licensing Committee (DLC) is to consider and decide on all applications for alcohol licenses within the District in accordance with The Sale and Supply of Alcohol Act 2012 (the Act).

Council can appoint a commissioner and/or a community member to the DLC for a fixed term of up to five years and can be reappointed for one or more further periods of up to five years. The Act requires a commissioner to be of good standing in the community and someone who has the necessary knowledge, skills, and experience relating to matters that are likely to come before a committee. A commissioner has all the functions, powers and duties of the Chair and can be appointed as a Chair of the DLC for hearings.

The Act states that the following persons cannot be appointed as a commissioner: a police officer, Medical Officer of Health, an alcohol licensing inspector, or an employee of the Council.

## 2. BACKGROUND

Sue Griffin was appointed as a Commissioner of the DLC (effective from 24 March 2021). Sue has indicated that she will be resigning from her role as Commissioner and community member of the DLC once a suitable replacement is appointed. It is the opinion of staff and the DLC Chair that an independent commissioner is still required on the DLC for times where there is a conflict of interest or the case is complex in nature and requires additional experience.

The Chair of the DLC recommends that Council consider appointing Merelyn Redstone as an independent commissioner. Merelyn Redstone is not considered an excluded person, has the desirable knowledge, skill set and experience in running hearings and leading decision-making processes in line with the Act. The CEO has followed up with references provided.

Attachments:

- 1) CV for Merelyn Redstone

## 3. RECOMMENDATION

It is recommended that the Council:

- a) Receives this report.
- b) Receives the curriculum vitae for Merelyn Redstone.
- c) Accept the resignation of Sue Griffin as Commissioner and thanks her for her support over the last three years.
- d) Delegates the Chief Executive to appoint Merelyn Redstone as an independent commissioner to and a member of the DLC, with immediate effect.
- e) Authorise the Chief Executive Officer to determine the release of this public excluded report.

## 4. FINANCIAL IMPLICATIONS AND RISKS

Costs for the commissioner will be covered by Kaikōura District Council.

## 5. RELEVANT LEGISLATION & DELEGATED AUTHORITY

The Sale and Supply of Alcohol Act 2012.

## 6. COMMUNITY OUTCOMES

The issue discussed in this report relates to the following community outcomes:



### **Community**

We communicate, engage and inform our community



### **Development**

We promote and support the development of our economy



### **Services**

Our services and infrastructure are cost effective, efficient and fit-for-purpose



### **Environment**

We value and protect our environment



### **Future**

We work with our community and our partners to create a better place for future generations