



# DIRECT DEBIT AUTHORITY

Please ensure you complete all sections on this page

My account to be debited (acceptor)

Name of my bank:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank	Branch	Account						Suffix	

Initiator's authorisation code

0	2	1	1	4	3	6
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Approved

1143	09/19
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## DECLARATION & SIGNATURE

I/We authorise you to debit my account with the amounts of direct debit instructions received from Kaikōura District Council (the 'Initiator') with the authorisation code specified on this authority and in accordance with this authority until further notice from me.

I /We agree that this authority is subject to my bank's terms and conditions that relate to my account, and the terms and conditions listed on this form.

Name of account: .....

Authorised Signature(s):  
.....

## PROPERTY INFORMATION

Ratepayer name: .....

Property Address: .....  
.....

Valuation Ref No: .....

Phone number: .....

Email: .....

Frequency: *Weekly / Fortnightly / Monthly / Due Date (Quarterly)*

**Please circle one of the options above**

Tick if you wish to receive future rates invoices by email

**\*\* PLEASE RETURN THIS FORM TO KAIKŌURA DISTRICT COUNCIL \*\***

Conditions of this authority to accept direct debits:

1. The Initiator:
  - a. Has agreed to give advance Notice of the net amount of each Direct Debit and the due date of the debiting at least ten (10) calendar days (but not more than two (2) calendar months) before the date when the Direct Debit will be initiated. This notice will be provided in writing (including by electronic means and SMS where the Customer has provided prior written consent to communicate electronically).  
The advance notice will include the following message:  
"Unless advice to the contrary is received from you by (date\*), the amount of \$.... will be directly debited to your Bank account on (initiating date).  
\*This date will be at least two (2) days prior to the initiating date to allow for amendment of Direct Debits.
  - b. May, upon the relationship which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the Bank may terminate this Authority as to future payments by notice in writing to me/us.
2. The Customer may:
  - a. At any time, terminate this Authority as to future payments by giving written notice of termination to the Bank and to the Initiator by means agreed by the customer, Bank and Initiator.
  - b. Stop payment of any Direct Debit to be initiated under this authority by the Initiator by giving written notice to the Bank **prior** to the Direct Debit being paid by the bank.
3. The Customer acknowledges that:
  - a. This authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such event is received by the bank.
  - b. In any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.
  - c. Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this authority. Any other dispute lies between me/us and the Initiator.
  - d. Where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:
    - i. The accuracy of information about Direct Debits on Bank statements; and
    - ii. Any variations between notices given by the Initiator and the amounts of Direct Debits.
  - e. The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give such notice in accordance with 1(a) nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.
4. The Bank may:
  - a. In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other authority, cheque or draft properly signed by me/us and given to or drawn on the Bank.
  - b. At any time terminate this authority as to future payments by notice in writing to me/us.
  - c. Charge its current fees for this service in force from time-to-time.

**Return this form;**

**By post:** Attn. Rates Department, PO Box 6, Kaikōura, 7340

**In person:** Civic Building, Level 2, 96 West End, Kaikōura

**By email:** [rates@kaikoura.govt.nz](mailto:rates@kaikoura.govt.nz)

<p>For Bank Use Only</p> <table border="1" style="width: 100%;"><tr><td style="width: 33%;">Date Received:</td><td style="width: 33%;">Recorded by:</td><td style="width: 33%;">Checked by:</td></tr><tr><td style="height: 40px;"></td><td></td><td></td></tr></table> <p>Original – Retain at Branch</p> <p>Copy – Forward to Initiator if requested</p>	Date Received:	Recorded by:	Checked by:				<div style="border: 1px solid black; width: 80%; margin: 0 auto; padding: 10px;"><p>BANK STAMP</p></div>
Date Received:	Recorded by:	Checked by:					