



KAIKŌURA
DISTRICT COUNCIL

Application for new property address

Email this form to: planning@kaikoura.govt.nz

Deliver to 96 West End, Kaikoura, 7300

Send to: PO Box 6, 96 West End, Kaikoura, 7300

Please note: this request must be made by the owner of the property

1. Property Location

Valuation number of property:

Legal description of the site(s): _____

2. Contact details

Full name: _____

Registered company / Trust / Organisation name: _____

Contact person/ Trustee names: _____

Contact number: _____

Contact email: _____

Signature of applicant: (Or person authorised to sign of behalf of the Applicant)

Date: _____

Name: _____

3. Privacy Information

The information on this form is required for the Council to process your request. All information submitted is required to be kept available for public record, therefore the public (including business organisations, media and other units of the Council) may view this application, once submitted. It may also be made available to the public on the Council's website. If there is sensitive information in your request please let us know. The Council is subject to the Privacy Act 1993.

4. What would you like to apply for?

- A street number for a new or currently unnumbered property
- An additional street number
- A change to an existing street number

Details of request (if this request is part of a subdivision, please provide the resource consent number):

5. Further information to supply with this application

- Aerial overview of property showing properties that require addressing, and where the site will be accessed from (ie driveway, right of way, via newly created accessway)
- Proof of ownership (rates invoice, record of title). Council can obtain a copy of this for you for a charge of \$30.
Please advise if you would like Council to obtain a record of title for you.